



ES TRENC
MALLORCA

(PRE-OPENING)

HOUSEKEEPING MANAGER

(f/m/d)

STRESS? WE ONLY KNOW SUNFLOWERS

Bikini Island & Mountain Hotel Es Trenc is opening in Summer 2024 on the south-east tip of Mallorca, in the tranquil village of Colònia de Sant Jordi – 130 guest rooms & suites, our new NENI Colònia de Sant Jordi, 2 bar outlets, a concept store & supermercado, spacious event & retreat areas and a luscious & magical garden area adjoining the Mediterranean sea. As Housekeeping Manager you and your team take full responsibility of the cleanliness in all areas of the hotel. You ensure that all public spaces and hotel rooms always look as anticipated by our Interior Designer. You have an eye for detail, aesthetics and the unconventional. Furthermore, you coordinate all housekeeping relevant orders and assist our Operations Manager Rooms in supplier negotiations. Your professional skills are topped up with an assertive yet empathatic style of leadership. Let's write the next Bikini chapter together and accompany every step of the pre-opening phase until the hotel opening and much further beyond.

WHAT'S WAITING FOR YOU?

- 🕒 Brand new Design Hotel on Mallorca designed by Dreimeta
- 🕒 By the founders of 25hours Hotels
- 🕒 Enjoy onsite training and support from our long-term Rooms management team at Bikini Port de Sóller
- 🕒 5 working days/week with reporting of working hours
- 🕒 Striving for high-occupancies throughout our long season duration of up to 8 months: always be in action...
- 🕒 ...yet also time to relax. Depending on capacities you will be advised to take vacation days during the summer season
- 🕒 Friends rates in partner hotels and discounts in all NENI restaurants
- 🕒 Feel & act responsible! Be responsible! Let's make it ours.

WHAT'S IN YOUR LUGGAGE? YOU HAVE/YOU ARE....

- 🕒 ...experienced and confident team leader with strong ability to delegate and strive in a multicultural & energetic team
- 🕒 ...excellent knowledge of housekeeping department including legal chemistry storage requirements
- 🕒 ...high quality awareness & guest orientation
- 🕒 ...an honest communication & detail-oriented organizer
- 🕒 ...distinctive resilience & prioritization, also in a fast-paced environment
- 🕒 ...fluently speaking Spanish, good English skills – the more languages the better

FROM PRE-OPENING TO HOTEL OPERATIONS

- 🕒 Responsible for cleanliness of all guest rooms, public guest areas and back of house areas
- 🕒 Set standards of cleanliness together with Operations Manager Rooms & train the team
- 🕒 Assist in equipping all guest rooms and public areas during Pre-Opening
- 🕒 Quality Management and accurate room & public area checks
- 🕒 Lead job interviews and recruit your team, write working schedules, motivate, escalate
- 🕒 Ensure smooth collaborations with all departments and third-parties; especially FO, Maintenance & external laundry
- 🕒 Place all housekeeping relevant orders in time and within the budget
- 🕒 Regular execution and detailed documentation of inventory
- 🕒 Reporting to our Operations Manager Rooms

Do you want to become a Bikini ambassador? Apply with your CV including a letter or even better video of motivation and your salary expectations. We are looking forward to all applications and remain for all questions that may arise:

work@bikini-hotels.com