



# FRONT OFFICE CLERK

Stress? We only know...sunflowers! You just love a fast-paced “Hippie” environment: 114 rooms, an adult-only concept, 2 bars, 1 famous NENI restaurant. Welcome to Bikini! Throughout our 9-months season, you will be supporting the Front Office Team by creating countless, yet for each guest individual first and last impressions. From a truly warm welcome, with plentiful hand-picked WOW-moments until a sincere goodbye, which invites for many returns. You are a genuine host, willing and able to show our guests why #LIFEISBETTERINBIKINI.

## WHAT'S WAITING FOR YOU:

- ⊕ Most colorful Design Hotel on Mallorca for individualists
- ⊕ Only opened in 2018 by the founders of famous 25hour Hotels
- ⊕ Growing and innovative hotel concept with new projects opening in the future
- ⊕ High occupancy throughout the season: always be in action, never be bored
- ⊕ On-fire team spirit with well-trained & ambitious colleagues
- ⊕ 9 months working contract, 5 working days/week, reporting of working hours
- ⊕ Great support from local HR team to find housing, to get your working permit...

## WHAT'S IN YOUR LUGGAGE? YOU HAVE/YOU ARE....

- ⊕ ...experience in the Front Office department
- ⊕ ...fluently speaking English, good German & Spanish skills – the more languages the better
- ⊕ ...open minded & always striving for the best guest experience
- ⊕ ...a passionate host that not only brings skills but also personality
- ⊕ ...a team-player with hands-on mentality
- ⊕ ...committed and reliable
- ⊕ ...striving in a multicultural, young & energetic team

## WHAT'S YOUR JOB ABOUT?

- ⊕ You are not only satisfying our guests but exceeding their expectations
- ⊕ You always stay cool – even if all guests arrive at the same time for check-in or check-out
- ⊕ You ensure smooth and seamless processes together with the team members in your shift
- ⊕ You prepare and end the shift with a tidy Front Office
- ⊕ Reporting to the Assistant Front Office Manager
- ⊕ Keep yourself informed about the area

Do you want to become a Bikini ambassador? Apply with your CV including a letter of motivation and salary expectations. We are looking forward to all applications and remain for all questions that may arise:

[work@bikini-hotels.com](mailto:work@bikini-hotels.com).